

# NCLC Resource Sharing Plan

The following is the description of the Resource Sharing Plan of the Northern Cache Library Consortium:

Between the four libraries there will be an agreement to continue with the procedures that each library follows in regards to non-residency patrons. Since one of the four libraries currently charges for non-residences this will be a practical test to see how it works and if an issue arises, we will address it at that time.

All patrons will be allowed to use all library sites within the consortium with just one registration at their home library. Individual registration policies will be posted at each individual library and their websites. Patrons who circulate/check-out materials from one library are responsible for returning those materials back to that lending library.

We will agree to have a union online catalog link which will allow patrons to do a one-stop search. No online holds will be allowed on the union catalog at this time. A policy may be created in the future to allow such. Each library will have their own individual catalogs where residences will be able to place online holds. Non-residences will be able to call a librarian to place holds. The hold limit will be four items per card and items will be limited to a three day pickup at all libraries.

Individual libraries will have their own fines and check-out duration policies. Patrons will be responsible to pay fines at the owing library. The maximum fine before checkout privileges will be suspended is \$5.00. We agree that we will not check out materials to a patron who exceeds the maximum fine at any of the libraries, without first checking with other library/libraries.

We have agreed to market our new consortium by the following sources: our individual websites or blogs, local newsletters, bookmarks, fliers and local community newspapers.

Richmond Public Library  
Smithfield Public Library  
Lewiston Public Library  
Newton Town Public Library