

NCLC Organizational Plan

The following is the description of the shared responsibilities of the Northern Cache Library Consortium:

Richmond Public Library will be responsible for the actual purchasing of services and materials and for payments to our IT, **, for his work on the project. The NCLC will jointly decide on and give approval for each purchase or expenditure, and the money will be dispensed from the Richmond City account set up specifically for this project.

D** has checked with Cache County School District and UEN and has been approved to add the consortium to the internet service that the Smithfield Library is currently connected to through Summit Elementary. The line there is a T1 line and will be the best and fastest connection available at all four libraries. Dale will be able to obtain the firewall that UEN requires for this connection.

As D** lives in and also works for Smithfield City, the Smithfield Public Library will house and maintain the server. Smithfield will have a shelf built in the library where other computer equipment is currently housed. Each library will be billed equally for the maintenance on the server.

A free data evaluation has been done by Follett to assess the duplicate barcode issue, and the three libraries (Richmond, Smithfield, and Newton) are dividing the work to resolve the problem.

Smithfield will continue to use Cat Express through the State Library. Each of the other three libraries will use Smithfield to acquire Marc records for titles not available elsewhere; then they will pay Smithfield for the titles they use.

All libraries are in agreement to help each other whenever an issue arises.