

**Association for Rural and Small Libraries
Board of Directors' Meeting**

Wednesday, November 18, 2015
10:30 Central
Via Zoom

Board Members Present: Vicki Bartz, Judy Calhoun, Ryan Deery, Donna (Brice) Eby, Julie Elmore, Linda Green, Kieran Hixon, Jet Kofoot, Amy Marshall, Jennifer Pearson, Jennifer Stephenson

Also present: Administrative Assistant, Becky Heil and guests, Don Reynolds, Tameca Beckett

Absent: Susan Hughes, Carolyn Petersen, Cal Shephard, Kevin Tomlinson

- I. **Welcome and Call to Order** President, Jet Kofoot welcomed everyone and called the meeting to order at 10:31.

- II. **Consent Agenda** Agenda reflected an incorrect date for the October board minutes. Kofoot asked that even if a committee didn't meet, a report should be filed to that effect.
MOTION: Approve consent items with above change.
 - Eby
 - Deery
 - Motion carried

- III. **Verbal Committee Reports if Pulled from Consent Agenda** There were no verbal reports given.

- IV. **President's Report** Kofoot reported that she would be attending ALA Midwinter. The executive committee approved partnering with the Public Libraries and STEM Conference, so Kofoot signed the letter of support.

- V. **New Business - Finance Committee** The budget will need to be voted on at the January board meeting. The finance committee met in October and a report was placed in Dropbox. In the absence of the current treasurer, Bartz went over a few of the budget lines, stating credit card fees were significantly higher than predicted. After discussion, it was decided to ask AMR to add a fee to each transaction, in order to recoup some of the costs.

- VI. **New Business - Marketing and Communications Committee** After discussion, the board agreed to allow the marketing committee to poll the listserv to find out if a change should be made from the default of replying to the entire list or just to an individual.

- VII. **Old Business - Strategic Plan with Committee Workplans** There was discussion about putting the webmaster position under the Marketing and Communications Committee in the new org chart. Kofoot asked all committee chairs to look at the current workplans, suggest any changes and be prepared to vote on them at the next board meeting.
MOTION: Table discussion of changing the organizational chart and approving the workplans until the following meeting.
 - Calhoun
 - Stephenson
 - Motion carried

VIII. Conference Update

- Little Rock-Judy reported she is still working on verifying the hotel bill. She has gotten it down from \$116,000 to \$100,000, with approximately \$80,000 for food, \$10,000 for A/V and the remaining \$10,000 for other items. The conference committee met and had a wrap up meeting, minutes are posted in Dropbox. The T-shirts were a big hit.
- Fargo-Vicki is working with conference co-chair Bonnie Krenz, on hotel details, speakers and putting together a committee. Things are going well and the hotel and Convention Bureau are providing a lot of extras for free.
- New locations policy-Becky reminded the board that the executive committee needs to be working five years out, choosing a location for 2020, sometime this year.

IX. Other New Business

Kofoot was asked if ARSL would co-sponsor the Big Talk For Small Libraries online conference. Typically, the past president, president and vice president, participate on the day of the conference.

MOTION: ARSL will co-sponsor Big Talk with the Nebraska Library Commission.

- Elmore
- Deery
- Motion carried

Gallery Stock agreed to drop the charges to \$165, but would not agree to limit to this one instance. Suggestion to table the vote until board members had time to review.

MOTION: Table vote on Gallery Stock, Kofoot will email letter and ask for Survey Monkey vote before November 25.

- Bartz
- Stephenson
- Motion carried

MOTION: Adjournment

- Calhoun
- Elmore
- Motion carried

Respectfully submitted
Becky Heil
Administrative Assistant