

Welcome to VT Home Study!

Here is some basic information that will assist you in preparing to home school.

### **Enrollment/Paperwork:**

In order to be enrolled in a VT Home Study Program, there are a variety of forms to complete:

- Form A which is the enrollment form
- Form B or VT public school report card (only for new students)
- Minimum Course of Study (MCOS) which is an outline of the curriculum
- Assurance Form (if applicable)
- Adaptations Form (if a student has a disability)
- Form C if a subject is going to be taught by someone other than the parent

The MCOS covers all required subjects that the state expects students to work on during the course of the year. If under age 13 those subjects are: Reading/Writing, Math, History/Citizenship/Government, Science, and Literature (which may include a list of books or authors the student will read during the year), PE, Art, and Health. If the student is 13 or older, PE, Health and Fine Arts are not required.

The MCOS requires a few specific topics from each of those areas be listed, giving the Home Study Team a basic outline. How you approach those topics, resources you use, the curriculum you choose, is totally up to you. Families can choose from online programs and courses, commercial curricula or piece together a program that fits them. There are many options to choose from.

At the end of the school year, families submit an End of the Year Assessment (EOYA) to identify what the students learned and report on their progress.

### **Various Resources:**

Students can participate in classes and extra-curricular activities at their local public school. Contact your local administrator to talk about options. Students enrolled in Home Study may also access Dual Enrollment and Early College.

The Vermont Home Study Team has a Membership List that families can access. Various Educational Opportunities are posted regularly on this List (it's via email). Classes, science fairs, workshops, plays, tutorial services and other activities may be posted. Contact the Home Study Office (see above) to sign up.



Social Media (specifically Facebook) also has numerous groups that you can ask to be part of. Many families belong to these groups are open to questions.

Local libraries often have information on local home study groups and offer other resources.

VT Home Study phone line: 802-622-1254 or email us at [aoe.homestudy@vermont.gov](mailto:aoe.homestudy@vermont.gov)

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The Vermont Home Study Website has a guidelines document, Frequently Asked Questions (FAQ), forms, a curriculum document <https://education.vermont.gov/vermont-schools/school-operations/home-study>





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## Home Study Form A

**Instructions for Home Study Enrollments:** A separate Form A must be completed for each student. Please note that the Home Study Enrollment process cannot be completed without the following documentation in addition to Form A.

### 1. Section 1 Parent/Guardian:

- a. Please complete the entire section.
- b. Both parents/guardians must sign the enrollment form
- c. Students who do not have the Minimum Course of Study (MCOS) Exemption (see explanation below), or age 12 at the time of enrollment must have a MCOS included in the enrollment packet.

### 2. Section 2 Student Information:

- a. All information is required.
- b. **New Enrollments Only:** If the student was previously enrolled in a VT public school, please submit a copy of one of the previous year's report cards. If the student was not enrolled in a VT public school, then Form B or a similar document is required.

### 3. Section 3 Signatures

- a. Both parents/guardians are required to sign.
- b. Student is over the age of 18, the student's signature is required

**\*The Home Study Office secure shreds all paper enrollments and paper end-of-year assessments 60 days after completion. An electronic copy will be held on file for two enrollment years.**

Not all students require the identical forms to be submitted. Please refer to Home Study Enrollment checklist to ensure that all of the specific information required for your student is included in your submission. Missing documents and/or forms could delay the home study enrollment process.

*\*Student Exemption: 16 VSA §166b(k): A VT home study program that has successfully completed the last two consecutive school years of home study with any enrolled child, provided those two years fall within the most recent five years, shall not thereafter be required to submit an annual detailed outline or narrative describing the content of the minimum course of study.*

As of the 2018-2019 school year, the due date to submit the required documents is August 1. If enrollment forms are received after August 1, families will not continue to be eligible for the MCOS exemption.

# Home Study Form A

## Section 1: Parent/Guardian Information

Parent/Guardian 1 Name:		
Mailing Address:		
Town:	State:	Zip:
Town of Legal Residence: (If different than mailing)		
Primary Phone:	Secondary Phone:	Preferred Method of Contact: <input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email
Yes add me to the Email Membership List <input type="checkbox"/>	Email address (optional):	
Please remove me from the Email Membership List <input type="checkbox"/>	Email Address to be removed:	
Parent/Guardian 2 Name:		
<input type="checkbox"/> Check if address is the as Mailing Address: Parent/Guardian 1		
Town:	State:	Zip:
Town of Legal Residence:		
Primary Phone:	Secondary Phone:	Preferred Method of Contact: <input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email
Yes add me to the Email Membership List <input type="checkbox"/>	Email address (optional):	
Please remove me from the Email Membership List <input type="checkbox"/>	Email Address to be removed:	

## Section 2: Student Information

Student Name:		School Year
Date of Birth (MM/YYYY)	Age:	Type of Enrollment: <input type="checkbox"/> New <input type="checkbox"/> Re-enrolling
Public school student would have attended:		
Student's Town of Residence:		
<input type="checkbox"/> Check here if the student has previously been enrolled in a Vermont public school or VT home study program. If checked, do not submit Form B. If student has previously been enrolled in a VT public school, please submit a copy of a prior year report card.		

## Section 3: Signatures

Title 16 V.S.A. § 166b(a)(7) requires that the signatures of all custodial parents or guardians who are legally authorized to make educational decisions for the student are identified on the enrollment form.

\_\_\_\_\_  
Parent/Guardian 1 Signature (Required)

\_\_\_\_\_  
Parent/Guardian 2 Signature (Required)

\_\_\_\_\_  
Student Signature (if 18 or over)

If you are willing to receive all legal written communication from the Agency of Education via encrypted email in lieu of print mail, please have both parties initial here. Current email addresses must be on file with the Agency.

**\*Emails from the Home Study Office may end up in a Spam or Junk folder. If you are expecting an email from the office, please check there.**

Parent/Guardian 1 Initials: \_\_\_\_\_

Parent/Guardian 2 Initials: \_\_\_\_\_

For questions, please contact the Home Study Office.

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## Independent Professional Evidence Reporting Form Form B

Must be completed for new enrollments **only** if the student has not previously been enrolled in a VT public school or a VT home study program

Student's Name: \_\_\_\_\_ Age: \_\_\_\_\_

Instructions: This form, or a variation of this form (see below) shall be completed **only** if the student has not previously been enrolled in a VT public school or a VT home study program.

This form must be completed by an independent professional (such as a health care professional, mental health provider or licensed educator or licensed special educator/related service provider). This form **cannot** be completed by a parent/guardian or relative of the student.

In lieu of this form (Form B), you may submit one of the following: a special education evaluation, IEP, 504 Plan, results from a screening or summary from a physician, licensed special educator, licensed related service provider, psychologist/psychiatrist, or licensed classroom teacher or other professional evidence.

**Provider Instructions:** Provide the following information.

Date Seen: \_\_\_\_\_

Independent Professional Name: \_\_\_\_\_

Title of Independent Professional: \_\_\_\_\_

Contact Information for Independent Professional:

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Do you suspect that the student may have a disability based in the results of the screening?

Yes  No

Do you recommend further evaluation to determine whether or not this student has a disability that would interfere with his/her ability to learn?  Yes  No

If yes, what are your specific recommendations? \_\_\_\_\_

\_\_\_\_\_

## Independent Professional Evidence Reporting Form Form B

(Optional) Based on your knowledge what accommodations, modifications, and/or adaptations do you recommend?

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Additional comments/suggestions: \_\_\_\_\_

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Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For questions please contact the Home Study Office.

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## Minimum Course of Study (MCOS)

**Instructions:** Provide a list of skills and topics, scope and sequence, outline or narrative for each of the topic areas that the student will be learning about during the course of the school year. If the student is age 13 or older at the time of enrollment, then you are not required to provide a MCOS for physical education, health and fine arts.

**MCOS Exemption:** If you have successfully completed the last two consecutive school years of home study (within the last 5 years), you are not required to submit a MCOS until the student reaches the age of 12.

An MCOS must be submitted for every student who is age 12 (at the time of enrollment), regardless of the exemption.

If the student has a documented disability, the MCOS Adaptations page needs to be completed.

Check here if the parents/guardians are providing the ongoing instruction in each subject area of the MCOS. If someone *other than the parents/guardians* is providing ongoing instruction in any subject area of the MCOS, then complete Form C.

Student Name:	School Year:
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1. **Basic Communication skills, including reading, and writing**, (*i.e. phonics, speaking/listening, vocabulary, spelling, grammar, types of writing*):
2. **Basic Communication skills mathematics** (*i.e. addition, fractions, time, measurement, algebraic/geometric concepts*):
3. **Citizenship, History, and Government in Vermont and the United States** (*i.e. community action and local government, specific eras in history of VT, the US*)



## Minimum Course of Study (MCOS)

Student Name:	School Year:
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4. **English, American and other literature:** (i.e. *genres of books, plot, responses to reading*):

5. **Natural Sciences** (i.e. *the scientific method, discoveries and inventions, Physical Science, Life Science, Earth and Space Science, and Engineering*)

**\*Topic Areas 6, 7 and 8 are only required if the student is 12 or younger at the time of enrollment.**

6. **\*Physical Education** (i.e. *team sports, dance, martial arts, yoga, skiing*)

7. **\*Comprehensive Health Education including the effects of tobacco, alcoholic drinks, and drugs on the human system and on society** (i.e. *first aid, human growth and development, and nutrition*)

8. **\*Fine Arts** (i.e. *visual arts, media arts, music, dance, attend performing arts events*)

For questions, please contact the Home Study Office.

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## VERMONT AGENCY OF EDUCATION

### ESSENTIAL LINKS FROM OUR HOME PAGE TO BEGIN YOUR HOMESCHOOLING YEAR

*These are the pages every first-time homeschooler will need to submit. There may be another few forms, depending on your particular situation. You will be prompted to supply them if they are needed.*

The Enrollment Form A must be submitted every year and separately for each child who will be homeschooled.

#### **AOE Home Study Homepage**

<https://education.vermont.gov/vermont-schools/school-operations/home-study>

#### **Home Study Guidelines**

[https://education.vermont.gov/sites/aoe/files/documents/edu-home-study-guidelines-2019\\_0.pdf](https://education.vermont.gov/sites/aoe/files/documents/edu-home-study-guidelines-2019_0.pdf)

#### **FORMS:**

##### **I.**

#### **Enrollment Form A - *Online***

<https://www.cognitofrms.com/VermontAgencyOfEducation/HomeStudyEnrollmentForms>

#### **Enrollment Form A - *Printable***

<https://education.vermont.gov/documents/home-study-enrollment-notice-form-a>

##### **II.**

**Form B** for Screening for Disability (most recent public school report card can be substituted for this)

<https://education.vermont.gov/sites/aoe/files/documents/edu-home-study-form-b.pdf>

##### **III. IV.**

**Minimum Course of Study** (curriculum for next year – MCOS; online or printable)

<https://education.vermont.gov/sites/aoe/files/documents/edu-home-study-mcos.pdf>



## Home Study Educational Opportunities 2019

[Timberbrook](#) of Greater Burlington: Creative Outdoor Play

[Governor's Institute of Vermont](#)

[Fairbanks Museum and Planetarium](#)

US Fish and Wildlife: Junior Duck Stamp Conservation and Design Program

[Catamount Arts Center](#)

[Middlebury Studio School](#)

[Vermont Institute of Natural Science](#) (VINS)

[4H and Youth](#): UVM Extension

[Technology for Tomorrow](#)

[Vermont Virtual Learning Cooperative](#) (VTVLC)

[Pacem School](#) (while an approved independent school, they offer a variety of workshops...open to families who home school)

[Billings Farm and Museum](#)

[Northeast Kingdom Aquatics](#)